Meeting Minutes: This document states the minutes of cases before the Urban Design Review Board at their Public hearing and Administrative meeting held on Thursday, June 15, 2017.

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Members Present: Jeffrey Elliott - Chair
- Robert Peters – Vice-Chair
- Jay Noddle
- Matthew Schafer
- Philip Webb

Members Not Present: Kurt Cisar
- Katie Underwood

Staff Present: Jed Moulton – Urban Design Planning Manager
- Todd Swirczek – City Planner
- Alan Thelen, City Law
- Clinette Ingram, Recording Secretary

Administrative Item:

Mr. Noddle moved to APPROVE the minutes for the August 4, 2016 meeting. Mr. Peters seconded the motion.

AYES: Peters, Webb, Noddle, Schafer, Elliott

MOTION CARRIED: 5-0
Private Projects:

<table>
<thead>
<tr>
<th>UD-17-001</th>
<th>Name: Pole sign</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bryan Zimmer / AO</td>
<td>Location: SW of 38th and Farnam</td>
</tr>
<tr>
<td>38th and Farnam – Dundee Bank pole sign</td>
<td>Request: Waiver of Section 55-933(a) (pole signs in an ACI district)</td>
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At the Urban Design Review Board (UDRB) meeting held on June 15, 2017 Bryan Zimmer and Jeff Royal (Dundee Bank) appeared before the Board. Todd Swirczek appeared on behalf of the City.

Mr. Zimmer stated that a pole sign is historically appropriate for this site. He indicated that the National Park Service and State Historic Preservation Office had recently approved the complete historic renovation of the building. He noted that information had been submitted with the application that showed evidence of a pole sign for this location.

Mr. Royal stated that the building was originally constructed as a gas station with a pole sign. He stated that a significant investment had been made so that the site could reflect its history.

Mr. Swirczek stated that in early 2016 the Planning Department recommended that the applicant obtain permission from the National Park Service and State Historic Preservation Office for the signage. Upon approval, the Planning Department would have decided administratively whether the proposed sign met a special condition, or the case could have been presented to the board. Since that process was not followed, the Planning Department did not have a clear boundaries on what could actually be approved. He stated that a representative from the State office had indicated that the applicant might lose existing tax credits if the signage did not comply with their standards. For those reasons the Planning Department recommended denial of the request.

In response to Mr. Peters, Mr. Royal questioned whether the sign was under the jurisdiction of the State since it was not attached to the building. He added that the tax credit issue was the bank’s decision to make and that the board did not need to make a decision based on something that may or may not occur.

Mr. Noddle stated that some changes needed to be made for him to support the request. He suggested that the applicant request a letter of support from the State; remove the message board component of the sign; and finally, “Blackstone Branch” should be added to the sign to show its relation to the historical district. This would help to justify the board’s support of the request. He added that if all of that information was submitted to the Planning Department, there was the possibility that the applicant would not need to reappear before the board.

Mr. Noddle moved to APPROVE subject to: 1) Staff administration and approval for a pole sign at this location; 2) a letter from the State of Nebraska stating support for the pole sign if the sign identifies the Blackstone District and 3) Elimination of the message board component of the sign. Mr. Webb seconded the motion.

AYES: Peters, Webb, Noddle, Schafer, Elliott

MOTION CARRIED: 5-0
**Public Projects:**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Bus Rapid Transit (BRT) station design</th>
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<tr>
<td>Location:</td>
<td>Dodge Street Corridor</td>
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<tr>
<td>Request:</td>
<td>Vote on the 35-30% station design</td>
</tr>
</tbody>
</table>

At the Urban Design Review Board (UDRB) meeting held on June 15, 2017 Chris Rupert (Leo A Daly), Martin Janousek (Leo A Daly) and Joy Willoughby (Metro) appeared before the Board. Todd Swirczek appeared on behalf of the City.

Ms. Rupert stated that 25 – 27 bus stations were being proposed along Dodge Street. Mr. Janousek stated that the stations would be made of a stainless steel panel system. The ceilings would be lighted and made of either fritted glass or a laser/steel cut panel. The stations would also be equipped with speakers and cameras and would be constructed to be a vandal-proof as possible. He indicated that attempts were made to keep the design of the stations clean and simple. The size of each station would be determined by its location.

Mr. Swirczek stated that the Planning Department believed that the proposed designs had the best overall features with a simple and sleek design. The design also provided comfort, safety, durability, ease of maintenance, visibility and brand identity. For those reasons, the Planning Department recommended approval of the 35% station design submittal with administrative disposition for the final design.

In response to Mr. Webb, Mr. Janousek stated that the stations would be designed in such a way that they would be easy maintain. There were currently no plans to use the stations for advertisement. Mr. Peters felt that the lack of advertising showed respect for the purpose of the facilities and for surrounding neighbors. He was concerned about the spillover of light from the stations onto surrounding residential properties. Mr. Janousek responded that spot lights might be used to control the lighting.

With regards to the proposed monument signs, Mr. Schafer inquired as to how they would be designed so that there was no competition with other signage nearby. Ms. Rupert stated that signage would be adapted for each site. Mr. Schafer recommended that alternate materials be used for seating since stainless steel seating would be uncomfortable during hot weather.

Mr. Webb moved to APPROVE subject to the monument signs being adjusted as needed so that they do not compete with other signage nearby and alternate materials for seating in lieu of stainless steel. Mr. Peters seconded the motion.

AYES: Peters, Webb, Schafer, Elliott

MOTION CARRIED: 4-0
Adjournment:

It was the consensus of the Board to adjourn the meeting at 3:40 p.m.

Clinette Ingram
Recording Secretary