

**MINUTES**  
**OMAHA AIR CONDITIONING/AIR DISTRIBUTION BOARD**

Regular Meeting – Tuesday, January 2, 2018  
1:30 pm – City/County Building – 1819 Farnam Street  
Jesse Lowe Conference Room – Third Floor



**Board Members:**

Scott Falcone, Chair  
Rick Fiscus  
Nick Limpach  
Kevin Toxword, Vice-Chair  
Steve Widhalm

A notice of this meeting was published in The Daily Record, the official newspaper of the City of Omaha. A copy of the agenda is placed on file in the office of the Chief Mechanical Inspector of the Permits and Inspections Division. The secretary certifies publication in the Daily Record, the official newspaper of the City of Omaha, on December 22, 2017

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Mr. Scott Falcone called the meeting to order at 1:30 p.m.

**I. Roll Call**

Scott Falcone  
Rick Fiscus  
Nick Limpach  
Kevin Toxword  
Steve Widhalm

**Others Present:**

Thomas E. Phipps, City of Omaha Chief Mechanical Inspector  
Jim Oetter, City of Omaha Mechanical Inspector

**II. Approval of Minutes from December 5, 2017**

Motion by Mr. Steve Widhalm to approve the minutes from the December 5, 2017 meeting. Second by Mr. Kevin Toxword.

AYES: Falcone, Fiscus, Toxword, Widhalm  
ABSTAIN: Limpach  
Motion carries: 4-0-1, Approved

**III. Report from Chief Mechanical Inspector**

Mr. Thomas Phipps stated that the Permits and Inspections Division is in the renewal period. Mr. Phipps stated that there are 1,059 licenses in four different categories, and they have issued 53.8% so far from December 1<sup>st</sup> through January 1<sup>st</sup>. Mr. Phipps stated that this time last year they were at 63% issuance. Mr. Phipps stated that there is a fee associated with those license renewals that come in during January and a further fee after January. Mr. Phipps stated he will provide an update next month.

**IV. Applications**

Jeremy Conn 606 Ave G Plattsmouth, NE 68048	Journeyman License Reciprocation	Prairie Mechanical Corporation 2842 Tucker St Omaha, NE 68112
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Mr. Jeremy Conn did not appear before the Board but is seeking reciprocation of his Journeyman ACAD license, having provided an Iowa test score.

Motion by Mr. Toxword to approve Mr. Conn for reciprocation of his Journeyman ACAD license. Second by Mr. Widhalm.

AYES: Falcone, Fiscus, Limpach, Toxword, Widhalm  
Motion carries: 5-0, Approved

Michael R Perry 835 Mahoney Lincoln, NE 68504	Journeyman License	Comfort Techs 540 Blue Heron Lincoln, NE 68522
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Mr. Michael Perry appeared before the Board seeking approval to test for his Journeyman ACAD license. Mr. Falcone asked Mr. Perry to go over his background. Mr. Perry reviewed his work history stating that he has a Master Electrician's license with the state of Nebraska and the City of Omaha. Mr. Widhalm asked about his history in ACAD. Mr. Perry stated that he has been working in the trade since 2005. There is discussion about the requirements.

Motion by Mr. Toxword to approve Mr. Perry to test for his Journeyman ACAD license. Second by Mr. Rick Fiscus.

AYES: Falcone, Fiscus, Limpach, Toxword, Widhalm  
Motion carries: 5-0, Approved

Mr. Falcone stated that the exam would be approved for the 2012 code when he received his information.

**V. Apprentice Applications**

1. Christopher S Ham
2. Alfredo Madera
3. Nick D Yeoman

Motion by Mr. Fiscus to approve the apprentices. Second by Mr. Widhalm.

AYES: Falcone, Fiscus, Limpach, Toxword, Widhalm  
Motion carries: 5-0, Approved

**VI. Continuing Education Instructors**

CEU Authority 8421 University Blvd Ste G Clive, IA 50325	Request	Approval of Instructors
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Mr. Falcone reviewed the email summarizing that CEU Authority is seeking to get two instructors approved. There is discussion about the instructor list as provided.

Motion by Mr. Widhalm to approve Mr. Kurt Cronbaugh as an instructor. Second by Mr. Toxword.

AYES: Falcone, Fiscus, Limpach, Toxword, Widhalm  
Motion carries: 5-0, Approved

Motion by Mr. Limpach to request a biography for Austin Glick. Second by Mr. Toxword.

AYES: Falcone, Fiscus, Limpach, Toxword, Widhalm  
Motion carries: 5-0, Approved

**VII. Continuing Education Sign In Sheets**

- 2017 Fall Service Training 9/18/17
- Refrigerant Handling and Safe Practice 11/21/17
- Geo 101 11/27/17
- Rheem Advanced Commercial Training 11/28/17
- Rheem furnace install 11/30/17
- International Fuel Gas Code 2006 12/6/17
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- International Fuel Gas Code 2006 12/6/17
- Flash Shield Training 12/13/17

**VIII. Discussion**

There is no discussion.

**IX. Adjournment 1:43 p.m.**

Motion by Mr. Nick Limpach to adjourn. Second by Fiscus.

AYES: Falcone, Fiscus, Limpach, Toxword, Widhalm  
Motion carries: 5-0, Approved

Adjourned at 1:43 p.m.

**\*APPLICANT MUST BE PRESENT AT MEETING.**

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A full, continually current agenda is available for public inspection in Room 1110 of the Omaha/Douglas Civic Center during normal business hours.

The Omaha Mechanical Board reserves the right to modify the agenda at the public meeting. If alternative (tape) to the agenda is needed, please advise Thomas E. Phipps. A 72-hour notice is required.

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Visit the Planning Department's Site on the Internet at  
<https://planning.cityofomaha.org/boards/air-conditioning-air-distribution-board>

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Scott Falcone

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Rick Fiscus

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Nick Limpach

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Kevin Toxword

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Steve Widhalm