Mr. Scott Falcone called the meeting to order at 1:30 p.m.

I. Roll Call

Scott Falcone
Rick Fiscus
Nick Limpach
Kevin Toxword – Absent
Steve Widhalm

Others Present:
Tom Phipps, Chief Mechanical Inspector
Jim Otter, Mechanical Inspector
Autumn Drickey, Board Secretary

II. Approval of Minutes from October 2, 2018

Motion by Mr. Nick Limpach to approve the minutes from the October 2, 2018 meeting. Second by Mr. Rick Fiscus.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved

III. Report from Chief Mechanical Inspector

Mr. Tom Phipps stated that the Permits and Inspections Division met with two agencies to meet with contractors. He stated that the hope is to have those visits take place annually. He expressed that they are a phone call or email away. He explained that CEUs are being turned in at 10%, which is low. He stated that there is a vendor who is not giving certificates to individuals who complete the class, so those have been rejected, this has been discussed with that vendor more than one time. Mr. Falcone asked if that is something that needs to be shared. Mr. Phipps stated that it is just one vendor. He summarized the agenda for the Board members, correcting the request for Mr. Chase Schuman. The Board has nothing that they are requesting Permits and Inspections to look into before the next meeting.
IV. Request for Reciprocity

<table>
<thead>
<tr>
<th>Name</th>
<th>Journeyman</th>
<th>License Type</th>
<th>Employer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chase P Schuman</td>
<td>Residential</td>
<td>Journeyman Residential</td>
<td>Standard Heating and Air Conditioning</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>11746 Portal Rd La Vista, NE 68128</td>
</tr>
</tbody>
</table>

Mr. Chase Schuman appeared before the Board requesting reciprocity of his Journeyman Residential ACAD license. Mr. Falcone stated that his paperwork appears to be in order.

Motion by Mr. Fiscus to approve the reciprocity of Mr. Schuman’s Journeyman Residential ACAD license. Second by Mr. Limpach.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved

<table>
<thead>
<tr>
<th>Name</th>
<th>Journeyman</th>
<th>License Type</th>
<th>Employer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peter Brodhagen</td>
<td>Commercial</td>
<td>Journeyman Commercial</td>
<td>Standard Heating and Air Conditioning</td>
</tr>
</tbody>
</table>

Mr. Peter Brodhagen appeared before the Board requesting reciprocity of his Journeyman Commercial ACAD license. Mr. Falcone stated that his paperwork appears to be in order.

Motion by Mr. Fiscus to approve the reciprocity of Mr. Brodhagen’s Journeyman Commercial ACAD license. Second by Mr. Limpach.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved

<table>
<thead>
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<th>Name</th>
<th>Journeyman</th>
<th>License Type</th>
<th>Employer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vincent E Holderby</td>
<td>Commercial</td>
<td>Journeyman Commercial</td>
<td>CMS Mechanical</td>
</tr>
</tbody>
</table>

Mr. Vincent Holderby appeared before the Board requesting reciprocity of his Journeyman Commercial ACAD license. Mr. Fiscus asked about his employer. Mr. Holderby explained. Mr. Falcone stated his paperwork appears to be in order.

Motion by Mr. Steve Widhalm to approve the reciprocity of Mr. Holderby’s Journeyman Commercial ACAD license. Second by Mr. Limpach.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved

V. Applications to Test

<table>
<thead>
<tr>
<th>Name</th>
<th>License Type</th>
<th>Employer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tyler L Kelly</td>
<td>Master Residential</td>
<td>Pure Comfort</td>
</tr>
</tbody>
</table>

Mr. Tyler Kelly appeared before the Board requesting approval to test for his Master Residential ACAD license. Mr. Falcone asked about his record of hours to prove to test. Mr. Kelly stated he can get that, but it will take time. Mr. Limpach explained the best way to prove his hours.

Motion by Mr. Limpach to layover Mr. Kelly’s request pending verification of hours. Second by Mr. Fiscus.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Laid over pending documentation
Mr. Michael Lee Bland appeared before the Board requesting approval to test for his Journeyman ACAD license. Mr. Falcone asked which test he is looking to test. Mr. Bland stated he's interested in taking the Residential. Mr. Bland provided additional hours. Mr. Widhalm explained the test and the license received. Mr. Phipps stated that Permits and Inspections will issue three authorization forms for tests so the applicant can choose which test to take and the grades that are needed to get the different license types.

Motion by Mr. Limpach to approve Mr. Bland to test for his Journeyman ACAD license. Second by Mr. Fiscus.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved

Mr. Lucas McCain did not appear before the Board, but is requesting approval to test for his Journeyman ACAD license. Mr. Falcone stated his paperwork is in order.

Motion by Mr. Limpach to approve Mr. McCain to test for his Journeyman ACAD license. Second by Mr. Widhalm.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved

VI. Inactive License

Mr. Ricky Schaber did not appear before the Board, but is requesting to put his license in inactive status.

Motion by Mr. Widhalm to put Mr. Schaber's Master Residential ACAD license in inactive status. Second by Mr. Limpach.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved

VII. Apprentice Applications

7. Diaz, Jose 14. Przygrodzki, Krzysztof

Motion by Mr. Limpach to approve the above nineteen (19) apprentices. Second by Mr. Fiscus.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved
VIII. Approval of Continuing Education

<table>
<thead>
<tr>
<th>CEU Authority</th>
<th>Adding instructor Jesse Henson to attached classes</th>
</tr>
</thead>
</table>

There is discussion about the instructor’s bio.

Motion by Mr. Limpach to approve Jesse Henson as an instructor to the attached classes. Second by Mr. Fiscus.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Approved

IX. Continuing Education Sign-In Sheets

- Jobsite Safety – 9/13/18
- Mechanical Code: How to find what you are looking for – 9/13/18
- The Safe Use of Torches – 9/20/18
- Jobsite Safety – 9/20/18
- Rheem Advanced Commercial Training – 10/3/18
- Inverter, Eco Net, communicating systems – 10/5/18
- Hoisting & Rigging – 10/17/18

X. Adjournment

Motion by Mr. Limpach to adjourn. Second by Mr. Widhalm.

AYES: Falcone, Fiscus, Limpach, Widhalm

Motion carried: 4-0, Adjourned at 1:49 p.m.

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Scott Falcone

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Rick Fiscus

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Nick Limpach

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Kevin Toxword

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Steve Widhalm