Mr. Kevin Toxword called the meeting to order at 1:30 p.m.

I. Roll Call

Scott Falcone – Absent
Rick Fiscus – Absent
Nick Limpach
Kevin Toxword, Vice-Chair
Steve Widhalm

Others Present:
Thomas E. Phipps, Chief Mechanical Inspector
Jim Oetter, Mechanical Inspector
Autumn Drickey, Board Secretary

II. Approval of Minutes from January 2, 2018

Motion by Mr. Nick Limpach to approve the January 2, 2018 minutes. Second by Mr. Steve Widhalm.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Approved

III. Appointment of Chair, Vice-Chair, and Secretary

Motion by Mr. Limpach to appoint Mr. Scott Falcone as Chair. Second by Mr. Widhalm.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Approved

Motion by Mr. Limpach to appoint Mr. Kevin Toxword as Vice-Chair. Second by Mr. Widhalm.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Approved

Motion by Mr. Widhalm to appoint Mr. Nick Limpach as Secretary. Second by Mr. Toxword.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Approved

IV. Report from Chief Mechanical Inspector

Mr. Thomas E. Phipps reported that since the January meeting, the Permits & Inspections Division has received two (2) Master license requests, three (3) Journeyman license requests, and issued sixteen (16) apprentice licenses. Mr. Phipps continued that there has been two (2) application for continuing education, one is a brand new course and another to increase the number of credit hours from three (3) to four (4) hours. Mr. Phipps continued that there were thirteen (13) different course sign-in sheets submitted for continuing education. Mr. Phipps stated that license renewals are as follows: 88% of Master Commercial ACAD licenses, 90.6% of Master Residential ACAD licenses, 89% of Commercial Journeyman ACAD licenses, 90.4% of Residential Journeyman ACAD licenses have been renewed for a total of 955. The remaining 107 who have not paid will be void at midnight on March 1st.
V. Applications

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Company/Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dustin F Dacken</td>
<td>Master Commercial</td>
<td>108 Ivy Dr, Council Bluffs, IA 51503</td>
</tr>
<tr>
<td>Mr. Dustin Dacken</td>
<td>appeared before the Board to request to take his Master Commercial ACAD exam. Mr. Dacken recounted his history, including his military service which prompted him to get into the field. Mr. Dacken stated that he went to Vatterott and spent eight (8) years with River City. Mr. Dacken emphasized his desire to be an entrepreneur.</td>
<td></td>
</tr>
<tr>
<td>Motion by Mr. Limpach to approve Mr. Dacken to test. Second by Mr. Widhalm.</td>
<td>AYES: Limpach, Toxword, Widhalm</td>
<td>Motion carried: 3-0, Approved</td>
</tr>
<tr>
<td>Brent Merritt</td>
<td>Master Residential</td>
<td>518 S 181 St, Elkhorn, NE 68022</td>
</tr>
<tr>
<td>Mr. Brent Merritt</td>
<td>appeared before the Board to request to take his Master Residential ACAD exam. Mr. Merritt shared his history in the field. Mr. Merritt stated that he is in his third year apprenticeship as a Steamfitter, sharing that he hopes to get his Master Residential ACAD license to help family.</td>
<td></td>
</tr>
<tr>
<td>Motion by Mr. Widhalm to approve Mr. Merritt to test. Second by Mr. Limpach.</td>
<td>AYES: Limpach, Toxword, Widhalm</td>
<td>Motion carried: 3-0, Approved</td>
</tr>
<tr>
<td>Paul M Hackett</td>
<td>Journeyman License—Reciprocation</td>
<td>8209 S 87 St, La Vista, NE 68128</td>
</tr>
<tr>
<td>Mr. Paul Hackett</td>
<td>appeared before the board to request reciprocation of his Journeyman ACAD license. Mr. Hackett detailed his history in Omaha and in the field. Mr. Hackett stated that he has his license in Iowa and Fremont. Mr. Limpach stated that Mr. Hackett’s state of Iowa score was 84%.</td>
<td></td>
</tr>
<tr>
<td>Motion by Mr. Limpach to approve reciprocity of Mr. Hackett’s Commercial Journeyman ACAD license. Second by Mr. Widhalm.</td>
<td>AYES: Limpach, Toxword, Widhalm</td>
<td>Motion carried: 3-0, Approved</td>
</tr>
<tr>
<td>Michael C Mead</td>
<td>Journeyman License</td>
<td>8608 S 68 St, Papillion, NE 68133</td>
</tr>
<tr>
<td>Mr. Michael Mead</td>
<td>did not appear before the Board but was requesting to take his Journeyman ACAD exam. Mr. Widhalm stated that Mr. Mead is requesting reciprocity and is waiting on his Iowa license. Mr. Limpach stated that Mr. Mead scored a 76% on his Iowa exam.</td>
<td></td>
</tr>
<tr>
<td>Motion by Mr. Limpach to approve reciprocity of Mr. Mead’s Commercial Journeyman ACAD license pending the receipt of his Iowa license. Second by Mr. Widhalm.</td>
<td>AYES: Limpach, Toxword, Widhalm</td>
<td>Motion carried: 3-0, Approved</td>
</tr>
</tbody>
</table>
VI. Reinstatement of License

<table>
<thead>
<tr>
<th>Eric Zuhike</th>
<th>Journeyman License</th>
</tr>
</thead>
<tbody>
<tr>
<td>9228 Adel Cir</td>
<td>Omaha, NE 68124</td>
</tr>
</tbody>
</table>

Mr. Eric Zuhike appeared before the Board requesting reinstatement of his Journeyman license. Mr. Zuhike stated that he has been working for his current employer for three (3) years and was previously with another employer who told him he was taking care of Mr. Zuhike’s license renewals and continuing education. Mr. Zuhike stated he had previously been grandfathered in and did not have to test. Mr. Limpach recounted options including Mr. Zuhike showing continuing education or having him retest. Mr. Zuhike stated his employers did not have him do continuing education since he did not have an active license. There is discussion about the fees and cost associated with continuing education classes and the quad fees.

Motion by Mr. Limpach to approve Mr. Zuhike to test for his Journeyman ACAD license. Second by Mr. Widhalm.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Approved

VII. Apprentice Applications

1. Benjamin Anderson
2. Jacob Barrientos
3. Blake R Debo
4. Michael R Diede
5. Alexander Flaggard
6. Matt Frederick
7. Zachary E Fulcher
8. Christopher L Gaspar
9. Jesse J Glasgow
10. Derek D Hedlund
11. Dustin P Kappelman
12. Chad J Kennedy
13. Grant A Kruger
14. Justin M Peitzmeier
15. Rodolfo Sanchez
16. Aaron K Weed

Motion by Mr. Limpach to approve the sixteen (16) apprentices. Second by Mr. Widhalm.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Approved

VIII. Continuing Education

<table>
<thead>
<tr>
<th>Jen Pauley</th>
<th>Request</th>
<th>Approval of one class for two different dates Variable Capacity Heat Pump Systems Training for 4 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1104 Union Ave</td>
<td>Jen Pauley</td>
<td></td>
</tr>
</tbody>
</table>

A representative did not attend. CFM is seeking approval of their class. The Board asked if there was additional information submitted. There was only the cover page submitted.

Motion by Mr. Limpach to request additional information prior to approval. Second by Mr. Widhalm.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Approved

<table>
<thead>
<tr>
<th>Frank Stiner</th>
<th>Request</th>
<th>Additional 1 hour of training to approved CEU # 2016-16</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:frank@airbalanceofomaha.com">frank@airbalanceofomaha.com</a></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mr. Frank Stiner did not appear before the Board requesting an additional hour of training to his approved CEU #2016-16. Mr. Stiner did provide documentation of his updated course. There is discussion about Mr. Stiner’s previous approval.

Motion by Mr. Limpach to approve for an additional hour. Second by Mr. Widhalm.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Approved
IX. Continuing Education Sign In Sheets

- Inverter Eco-Net, WiFi Communicating System 4/19/17
- Inverter Eco-Net WiFi Communicating Systems 4/26/17
- Hands on Advance Furnace Teardown and Troubleshooting 11/14/17
- Hands on Advanced Furnace Teardown and Troubleshooting 11/27/17
- Rheem furnace install, start up & trouble shooting 11/30/17
- Math for the Trades 12/13/17
- Math for the Trades 12/20/17
- International Mechanical Code 2006 12/20/17
- Refrigerant Handling and Safe Practice 12/21/17
- Jobsite Safety 12/28/17
- Mechanical Code Updates 12/28/17
- Math for the Trades 12/28/17
- Lennox School 0217C 1/10/18

X. Discussion

There is no discussion

XI. Adjournment 2:00 p.m.

Motion by Mr. Limpach to adjourn. Second by Mr. Widhalm.

AYES: Limpach, Toxword, Widhalm
Motion carried: 3-0, Adjourned at 2:00 p.m.

*APPLICANT MUST BE PRESENT AT MEETING.*

A full, continually current agenda is available for public inspection in Room 1110 of the Omaha/Douglas Civic Center during normal business hours.

The Omaha Mechanical Board reserves the right to modify the agenda at the public meeting.
If alternative (tape) to the agenda is needed, please advise Thomas E. Phipps. A 72-hour notice is required.

Visit the Planning Department’s Site on the Internet at
https://planning.cityofomaha.org/boards/air-conditioning-air-distribution-board

______________________________
Scott Falcone

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Rick Fiscus

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Nick Limpach

______________________________
Kevin Toxword

______________________________
Steve Widhalm