Mr. Scott Falcone called the meeting to order at 1:30 p.m.

I. Roll Call

Scott Falcone  
Rick Fiscus  
Nick Limpach  
Kevin Toxword  
Steve Widhalm

Others Present:  
Tom Phipps, Chief Mechanical Inspector  
Anna Bespoyasny, Acting Superintendent of the Permits and Inspections Division  
Jim Oetter, Mechanical Inspector  
Autumn Drickey, Board Secretary

II. Approval of Minutes from December 4, 2018

Motion by Mr. Kevin Toxword to approve the minutes from the December 4, 2018 meeting. Second by Mr. Steve Widhalm.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone  
Motion carried: 5-0, Approved

III. Appointment of Chair and Vice-Chair

The Board determined they would have an open vote.

Motion by Mr. Nick Limpach to appoint Mr. Scott Falcone as Chair. Second by Mr. Rick Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone  
Motion carried: 5-0, Approved

Motion by Mr. Nick Limpach to appoint Mr. Kevin Toxword as Vice-Chair. Second by Mr. Falcone.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone  
Motion carried: 5-0, Approved

Motion by Mr. Toxword to appoint Mr. Nick Limpach as Secretary. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone  
Motion carried: 5-0, Approved
IV. Report from Chief Mechanical Inspector

Mr. Tom Phipps summarized the agenda before the Board. Mr. Falcone asked for clarification about one of the individuals requesting continuing education course approval. Mr. Phipps explained, detailed the motions that would be needed for the continuing education. He stated that since the last meeting, approximately 80% of all licenses have been submitted and the office is completed processing approximately 50%. He stated that there have been more than normal bad continuing education certifications. He recalled that the online renewals have increased and those individuals have to upload their continuing education credits. Mr. Toxword asked about the bad continuing education classes. Mr. Phipps gave some examples of bad continuing education credentials. Mr. Falcone stated it would be helpful to get the word out about verifying the class online before taking the class. Mr. Toxword asked if instructors are doing their part in submitting the sign-in sheets. Mr. Phipps confirmed, stating only one has been a problem and that was corrected with the help of a contractor.

V. Requests to Reciprocate Licenses

<table>
<thead>
<tr>
<th>Brent A Merritt</th>
<th>518 S 181 St</th>
<th>Waldinger Corporation</th>
<th>8802 S 121 St</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elkhorn, NE 68022</td>
<td></td>
<td>La Vista, NE 68128</td>
<td></td>
</tr>
</tbody>
</table>

Mr. Brent Merritt did not appear but is requesting reciprocation of his license. Mr. Falcone stated that Mr. Merritt’s documentation is in order.

Motion by Mr. Widhalm to approve the reciprocation of Mr. Merritt’s Commercial Journeyman ACAD license. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

<table>
<thead>
<tr>
<th>Jeffery A Needham</th>
<th>4783 Arkansas Rd</th>
<th>CMS Mechanical</th>
<th>14843 @ 95th St</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pomona, KS 66076</td>
<td></td>
<td>Lenexa, KS 66215</td>
<td></td>
</tr>
</tbody>
</table>

Mr. Jeffrey Needham appeared before the Board requesting reciprocation of his license. Mr. Falcone stated that his documentation is in order.

Motion by Mr. Toxword to approve the reciprocation of Mr. Needham’s Commercial Journeyman ACAD license. Second by Mr. Limpach.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

VI. Applications to Test

<table>
<thead>
<tr>
<th>Ryan C Omalley</th>
<th>6712 S 147 St</th>
<th>n/a</th>
</tr>
</thead>
<tbody>
<tr>
<td>Omaha, NE 68137</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mr. Ryan Omalley appeared before the Board requesting approval to test for his Master ACAD license. Mr. Toxword asked about verification of his on the job hours. Mr. Omalley provided that to the Board. Mr. Widhalm stated everything looks in order.

Motion by Mr. Toxword to approve Mr. Omalley to test for his Master ACAD license. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved
Mr. Mitchel A Cruse did not appear before the Board but is requesting approval to test for his Journeyman ACAD license. Mr. Falcone stated his hours are in order.

Motion by Mr. Widhalm to approve Mr. Cruse to test for his Journeyman ACAD license. Second by Mr. Toxword.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Mr. Phillip J Hogberg appeared before the Board requesting approval to test for his Journeyman ACAD license. Mr. Toxword stated his hours are in order.

Motion by Mr. Toxword to approve Mr. Hogberg to test for his Journeyman ACAD license. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Mr. Dennis M Kennedy appeared before the Board requesting approval to test for his Journeyman ACAD license. He clarified he wants to test for his Residential Journeyman ACAD license. Mr. Toxword stated his hours are in order.

Motion by Mr. Widhalm to approve Mr. Kennedy to test for his Journeyman ACAD license. Second by Mr. Toxword.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Mr. Charles G Messing did not appear before the Board but is requesting approval to test for his Journeyman ACAD license. Mr. Falcone stated his documentation is in order.

Motion by Mr. Widhalm to approve Mr. Messing to test for his Journeyman ACAD license. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved
Mr. Troy Mumford did not appear before the Board but is requesting approval to test for his Journeyman ACAD license. Mr. Falcone stated there is an Iowa license, but no test score and no submitted hours.

Motion by Mr. Toxword to hold over Mr. Mumford’s request to test for his Journeyman ACAD license to verify his work hours or his test scores. Second by Mr. Limpach.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

VII. Request to Reinstate License

Mr. Mark Jurgens did not appear before the Board but is requesting reinstatement of his Journeyman ACAD license. Mr. Falcone asked about the continuing education. Mr. Limpach stated that the continuing education is submitted. Mr. Falcone asked about the fee. Mr. Toxword stated it would be $155. Mr. Phipps stated $175 and that Mr. Jurgens would need to show another continuing education class in order to be reinstated.

Motion by Mr. Limpach to approve the reinstatement of Mr. Jurgens’ Commercial Journeyman ACAD license upon payment of $175 and receipt of continuing education class for four hours. Second by Mr. Toxword.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

VIII. Change of Master License Company

- LIC-1500130 Edward C Warrant dba Jones LC & Design

Motion by Mr. Widhalm to approve. Second by Mr. Toxword.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

- LIC-1701774 Kelly Sautter dba K&J HVAC Services LLC

Motion by Mr. Widhalm to approve. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

- LIC-1600966 Edward Flemming dba Ed Flemming

Motion by Mr. Widhalm to approve. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved
IX. Apprentice Applications

1. Glesmann, Raymond M
2. Lawrence, Heather M
3. Myers, Jonathan R
4. Nelson, Jerod
5. Sheibal, Cody J
6. Sheibal, Corey A

Motion by Mr. Fiscus to approve the above six Apprentice ACAD applicants. Second by Mr. Toxword.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

X. Continuing Education

<table>
<thead>
<tr>
<th>Cory Paeper</th>
<th>Class:</th>
<th>Instructor:</th>
<th>Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4704 Candlewick Dr</td>
<td>Gas Heating</td>
<td>Cory Paeper</td>
<td>2</td>
</tr>
<tr>
<td>Norwalk, IA 50211</td>
<td>Service</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mr. Falcone summarized the request stating the instructor has been approved. He stated all documentation is in order.

Motion by Mr. Toxword to approve the course for two hours of continuing education. Second by Mr. Widhalm.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

<table>
<thead>
<tr>
<th>Cory Paeper</th>
<th>Class:</th>
<th>Instructor:</th>
<th>Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4704 Candlewick Dr</td>
<td>Air Conditioning</td>
<td>Cory Paeper</td>
<td>2</td>
</tr>
<tr>
<td>Norwalk, IA 50211</td>
<td>Service</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mr. Falcone summarized the request. Mr. Toxword stated he saw the test and it was in order.

Motion by Mr. Toxword to approve the course for two hours of continuing education. Second by Mr. Limpach.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>4704 Candlewick Dr</td>
<td>Gas Heating</td>
<td>Cory Paeper</td>
<td>4</td>
</tr>
<tr>
<td>Norwalk, IA 50211</td>
<td>Service</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mr. Falcone summarized the request. He stated that the documentation was in order.

Motion by Mr. Toxword to approve the course for four hours of continuing education. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

<table>
<thead>
<tr>
<th>Cory Paeper</th>
<th>Class:</th>
<th>Instructor:</th>
<th>Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4704 Candlewick Dr</td>
<td>Fire and Electrical Safety</td>
<td>Cory Paeper</td>
<td>2</td>
</tr>
<tr>
<td>Norwalk, IA 50211</td>
<td>Service</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mr. Falcone summarized the request. Mr. Toxword stated the summary and test were provided, but did not scan correctly.

Motion by Mr. Widhalm to approve the course for two hours of continuing education. Second by Mr. Limpach.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved
Mr. Falcone summarized the request. He stated that the documentation was in order.

Motion by Mr. Toxword to approve the course for four hours of continuing education. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Mr. Falcone summarized the request. He stated that the documentation was in order.

Motion by Mr. Widhalm to approve the course for two hours of continuing education. Second by Mr. Toxword.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Mr. Falcone summarized the request. He stated that the documentation was in order.

Motion by Mr. Widhalm to approve the course for two hours of continuing education. Second by Mr. Limpach.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Mr. Falcone summarized the request. He stated that the documentation was in order.

Motion by Mr. Widhalm to approve the course for two hours of continuing education. Second by Mr. Toxword.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved
Mr. Falcone asked about the class offering. Mr. Phipps stated that if it is a hydronics course, which is not covered under the requirements, the Board can approve it as a continuing education course but it does not fall under the specifications of the job. Mr. Falcone stated that it is not under the licensing jurisdiction so he worried about approving the course. Mr. Phipps explained the options and what it covered. Mr. Fiscus stated he would want it to be kicked out. Mr. Widhalm stated the information would not be bad to have, but they are not able to service the equipment. Mr. Phipps clarified the code.

Motion by Mr. Toxword to approve Mr. Larry Lang as an instructor. Second by Mr. Widhalm.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Motion by Mr. Widhalm to approve the course for four hours of continuing education. Second by Mr. Limpach.

AYES: Limpach, Toxword, Widhalm, Falcone
NAYES: Fiscus

Motion carried: 4-1, Approved

Mr. Falcone clarified about the instructor. He summarized the request and stated that the information was in order.

Motion by Mr. Toxword to approve the course for two hours of continuing education. Second by Mr. Fiscus.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Mr. Falcone summarized the request and stated that the information was in order.

Motion by Mr. Toxword to approve the course for two hours of continuing education. Second by Mr. Limpach.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved

Mr. Falcone summarized the request and stated that the information was in order.

Motion by Mr. Fiscus to approve the course for two hours of continuing education. Second by Mr. Limpach.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Approved
XI. Prometric Scores

- Commercial Air Conditioning
  - Coronado, Juan A – 80%

XII. Continuing Education Sign In Sheets

- 12/5/18 Lennox School 0218
- 11/19/18 Busch Geothermal 101
- 11/23/18 Flash Shield Training
- 11/29/18 Rheem Top Tech Heat Pump
- 10/11/18 2018 Fall Service Training
- 10/9/18 2018 Fall Service Training
- 10/4/18 2018 Fall Service Training
- 10/22/18 2018 Fall Service Training
- 10/25/18 2018 Fall Service Training
- 10/28/18 2018 Fall Service Training
- 11/28/18 Honeywell Source 2.0 for Gas Ignition
- 11/28/18 Honeywell Connecting Solutions
- 11/21/18 Refrigerant Handling and Safe Practice
- 10/25/18 Lennox School 0218
- 11/8/18 Lennox School 0218
- 10/9/18 Heat Pump Basics Training *Not previously approved*
- 10/9/18 Heat Pump Advanced *Not previously approved*
- 10/10/18 Quality Installation Training *Not previously approved*

XIII. Discussion

- Mr. Phipps recounted an incident during renewal in regards to continuing education. He stated that upon his request, the Law Department provided an opinion that stated any license holder, whether it is Active or Inactive, must provide continuing education credit in order to renew that license. Mr. Toxword stated that he agreed with that decision as it makes sense for the license and that an individual has the opportunity to reactivate the license considering how the field changes. There is discussion about the lapsed fee.
- Mr. Phipps stated that the individual who was approved to reinstate his license took care of the continuing education requirement and the fee.
- Mr. Phipps stated that there is currently a $15 late fee being assessed to license renewals coming to the office now.
- Mr. Toxword asked about the update in the code cycle. Mr. Phipps introduced Ms. Anna Bespoyasny as the Acting Superintendent of Permits and Inspections Division. He explained where they were in the process. There is discussion about Ms. Bespoyasny's plans for getting the code updated and including the private sector in future updates.
- Mr. Widhalm asked about the timeline for verification to test. Mr. Phipps explained the process.

XIV. Adjournment

Motion by Mr. Limpach to adjourn. Second by Mr. Toxword.

AYES: Fiscus, Limpach, Toxword, Widhalm, Falcone

Motion carried: 5-0, Adjourned at 2:31 p.m.
*IT IS SUGGESTED APPLICANTS ARE PRESENT AT MEETING TO ANSWER ANY QUESTIONS THE BOARD MAY HAVE.*

A full, continually current agenda is available for public inspection in Room 1110 of the Omaha/Douglas Civic Center during normal business hours. The Omaha Mechanical Board reserves the right to modify the agenda at the public meeting.

If alternative (tape) to the agenda is needed, please advise Thomas E. Phipps. A 72-hour notice is required.

Visit the Planning Department’s Site on the Internet at https://planning.cityofomaha.org/boards/air-conditioning-air-distribution-board

Scott Falcone

Rick Fiscus

Nick Limpach

Kevin Toxword

Steve Widhalm