Mr. Scott Falcone called the meeting to order at 1:30 p.m.

I. Roll Call

Scott Falcone  
Rick Fiscus  
Nick Limpach – Absent  
Kevin Toxword  
Steve Widhalm – Absent

Others Present:  
Tom Phipps, Chief Mechanical Inspector  
Jim Oetter, Mechanical Inspector  
Autumn Drickey, Board Secretary

II. Approval of Minutes from July 2, 2019

Motion by Mr. Kevin Toxword to approve the minutes from the July 2, 2019 meeting. Second by Mr. Rick Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Approved

III. Report from Chief Mechanical Inspector

Mr. Tom Phipps summarized the meeting agenda for the board.

IV. Request to Reciprocate Licenses

<table>
<thead>
<tr>
<th>Steven E Camden</th>
<th>D &amp; H Investments</th>
</tr>
</thead>
<tbody>
<tr>
<td>105 Green St</td>
<td>1851 Madison Ave #300</td>
</tr>
<tr>
<td>Glenwood, IA 51534</td>
<td>Council Bluffs, IA 51503</td>
</tr>
</tbody>
</table>

Mr. Steven Camden appeared before the board requesting reciprocation of his Master Commercial ACAD license. He presented a score from Iowa. Mr. Toxword asked Mr. Camden to summarize his work history. Mr. Camden detailed his work history.

Motion by Mr. Toxword to approve the reciprocation of Mr. Camden’s Master Commercial ACAD license pending the receipt of work history. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Approved with stipulation
Mr. James Dilks appeared before the Board and is requesting reciprocation of his Master Commercial ACAD license. Mr. Falcone summarized what was submitted. Mr. Dilks stated he has been approved to test in the state of Iowa and will be testing within the next month. Mr. Falcone stated that he should come back after he tests in Iowa.

Motion by Mr. Toxword to layover Mr. Dilks’ request pending receipt of state of Iowa test scores and license. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Laid over

Mr. William Fritter did not appear, but is requesting reciprocation of his Journeyman Residential ACAD license. There is discussion about his scores.

Motion by Mr. Fiscus to approve the reciprocation of Mr. Fritter’s Journeyman Residential ACAD license. Second by Mr. Toxword.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Approved

Mr. Christopher Simmonds did not appear but is requesting reciprocation of his Journeyman Commercial ACAD license.

Motion by Mr. Toxword to approve to reciprocation of Mr. Simmonds’ Journeyman Commercial ACAD license. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Approved

V. Apprentice Applications

1. Abraham, Joshua T
2. Baker, Colin R
3. Brock, Zachary R
4. Fosender, Eric W
5. James, Christopher K
6. Reents, Dakota A
7. Roberts Jr, Bob M
8. Valadez, Adrian A
9. Willic, Dennis I

Motion by Mr. Toxword to approve the above nine apprentices. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Approved
VI. Continuing Education

<table>
<thead>
<tr>
<th>Frank Stiner</th>
<th>Class:</th>
<th>Test, adjust, and balancing of HVAC systems</th>
</tr>
</thead>
<tbody>
<tr>
<td>10321 Fowler Ave</td>
<td>Instructor:</td>
<td>Frank Stiner Sr.</td>
</tr>
<tr>
<td>Omaha, NE 68134</td>
<td>Hours:</td>
<td>4</td>
</tr>
</tbody>
</table>

Mr. Frank Stiner appeared requesting to amend the above course. He explained his history.

Motion by Mr. Toxword to approve the above class for four hours of continuing education. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Approved

The board determined the course number would stay the same, 2016-16, but the class name would change.

VII. Permits and Inspections Requests Executive Session

Motion by Mr. Toxword to go into executive session for personnel issues. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Executive Session begins at 1:41 p.m.

Executive Session

Motion by Mr. Toxword to exit executive session. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Executive Session ends at 2:24 p.m.

Motion by Mr. Toxword that there is no evidence to support the complaint at 5065 Lockwood Lane. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Complaint filed

VIII. Adjournment

Motion by Mr. Toxword to adjourn. Second by Mr. Fiscus.

AYES: Fiscus, Toxword, Falcone

Motion carried: 3-0, Adjourned at 2:

*IT IS SUGGESTED APPLICANTS ARE PRESENT AT MEETING TO ANSWER ANY QUESTIONS THE BOARD MAY HAVE.*